

Portal Rescue Incorporated Board Meeting Minutes November 20, 2007

1.0 Meeting was called to order at: 6:05 pm

Present:

Maya Decker, President
Rick Beno, Vice-President
Shela DeLong, Treasurer
Jeff Gee, EMT Chief
Jim Algots
Roberta Ward

David Johnson, Secretary
Dennis McAvoy, Fire Chief
Ken Joens

2.0 Adoption of the Agenda, with one addition. Rick would like to give a report.
Agenda adopted

3.0 Minutes from the October 17, 2007 meeting were adopted with the addition of Appendix A. This is information Jeff provided to the Community on the Fire Fuels Reduction Grant, as posted at the Library.

4.0 Reports

4.1 Maya Decker – President

Wanted to limit her report to the budget discussion. She received a letter from Governor Janet Napolitano congratulating the Community on the dedication of the new building. Copies will be placed where everyone can read.

4.2 Shela DeLong – Treasurer

Reviewed the assets of Portal Rescue with the Board, Appendix B. Shela also discussed grant money that we are receiving. Shela had a conversation with Pat Cirincione, of Arizona State Land Department, who said grant dollars are drying up.

4.3 Jeff Gee – EMS Chief

Thanked Tony Godfrey for finding the new rescue vehicle. Jeff also thanked Tony, and Geoff Bender for the great job they did with the purchase, inspection, and delivery to its new home in Portal.

4.4 Dennis McAvoy – Fire Chief

- Firefighters had a meeting on November 17, 2007. Ten firefighters were present. Discussion included upcoming training
- Firefighters had a meeting on November 17, 2007. Ten firefighters were present. Discussion included upcoming training in Benson, safe vehicle operation, and preparation for the building dedication the next day.
- Firefighters were called out on four fires. One was a false alarm and three were wildland fires.
- Dennis has billed Arizona State Land for \$24,743.06 so far this year – eleven fires in all.
- The Portal Rescue firefighters hosted the monthly meeting of The Cochise Fire Chief's Association, and The Cochise County Emergency Medical Service Council. About 50 people were in attendance from around the county.
- Portal Rescue received a \$5,000 donation from The Sky Gypsy Café and The Rodeo Natural Market. This donation is earmarked for the completion of the three fire trucks being built.
- Dennis also secured exempt license plates, with no fees, for all Portal Rescue vehicles. This will save Portal Rescue thousands of dollars in registration fees for the life of each vehicle.
- Portal Rescue will host a firefighter training class in the PR classroom Jan. 12-14, and Jan. 19-20.
- Portal Rescue has been invited to participate in a prescribed burn in the Peloncillo mountains. Firefighters are asked to participate for training and to gain experience working with the Douglas U.S.F.S. fire team.

5.0 Old Business

5.1 Financing the repairs to Engine 2

A move by Maya to come back to this after 6.1, 2007 Budget review is complete.

6.0 New Business

6.1 Board review of 2007 budget to build on 2008 budget

Appendix C: Final Audit Report. Problems 1 and 2 have been addressed. Problem 3 needs to be looked at closer.

Appendix D: Expenditures Budget/ Revenues-2007

Appendix E: Expense/ Revenue years 2005-2007 actual vs. budget
Maya stated "Looking at the budget to the year's end, we don't know about the amount billed in 2007 for Engine 2's repair and Fire Fuel payouts to the crews."

Maya made three points about the Board's work on the budget:

- Board members should look closely for additional items that need to be a part of the budget.
- That the Board should focus on the main job of Portal Rescue.
- We must make sure that we don't go bankrupt in the process.

Action; Motion made by Jeff to accept the donation as earmarked for completion of three fire trucks. Seconded by Ken, voted and accepted by all Board members.

Board budget discussion was focused on how much over budget Portal Rescue really is. Some Board members believe that grant dollars should be included as an accounts receivable line item.

7.0 Addenda

Appendix F and G. Rick presented a version of the 2008 Budget, while using 2007 figures as a guideline. Rick thinks that belt tightening is necessary.

8.0 Good for the Order; none

9.0 Adjournment: At 7:57. Motion by Jeff seconded by Shela, all in favor.